

Volunteer Position Title: Advocacy Intern, Unpaid

Department: Volunteer Services

Need: One dedicated individual who is willing to learn about HFH-MC and Montgomery County issues as well as its volunteers, supporters, and partners.

Job description: It is extremely important for applicants to understand that this position will grow and change so flexibility is a requirement. The Advocacy Intern will work in the following areas: 1. Maintaining and developing materials for www.yimbymoco.org; 2. Developing advocacy materials for outreach, community involvement and engagement, etc.; 3. Managing social media; 4. Monitoring news and information sources for news related to HFH-MC's mission; 5. Attending meetings with and calling elected officials; 6. Other tasks as deemed appropriate.

Position requirements: First and foremost, a willingness to serve and partner with HFH-MC. All of our interns and volunteers must be knowledgeable of and committed to HFH-MC's core values and mission available to review here: <http://habitat-mc.org/aboutus/index.html>. Strong commitment to affordable housing and community development. Strong working knowledge of office productivity applications and systems. Excellent written and oral communication skills. Ability to work independently and show initiative and professionalism, under rapidly changing situations. Willing to work variable hours and to travel locally as necessary.

Time commitment: We are flexible to a degree. A regular schedule is required, including at least 10 hours per week. Some evenings and weekends as necessary. This position does not have an end date at this time. Some work can be done offsite but Tuesday afternoons must be in the office due to required Department meetings.

Training and resources: HFH-MC has support, training, and resources available from Habitat International as well as affiliate staff members who are excited and eager to maintain and further develop an advocacy program for HFH-MC.

Benefits: The Advocacy Intern will have the opportunity to work directly with HFH-MC affiliate staff members, volunteers, supporters, and partners. The Intern will have the opportunity to be creative in their approach to developing advocacy materials. This is a good opportunity for individuals interested in Political Science, Urban Planning, Law, Policy and related fields.

To apply: Please submit the following information via e-mail to molly.martin@habitat-mc.org.

resume cover letter three references an email clearly stating your interest

Deadline: There is no deadline for submitting materials. This position will start as soon as a suitable applicant is found.

For more information: Molly Martin, Volunteer and Family Services Coordinator, molly.martin@habitat-mc.org or (301) 990 0014 x 18.

All applicants will receive notification of their application status regardless of decision.

*HFH-MC supports the notion that good, stable housing matters for neighborhoods.
Better quality of living leads to stronger citizens and families. Habitat for Humanity is about changing lives, one home at a time.*